

NTRES 4300 students,

When in Washington, D.C., everyone will be expected to help with the activities associated with the course. Four Course Assistant positions, however, are available. Course Assistants will be responsible for working with the faculty to make sure each course event runs smoothly, purchase needed supplies, and coordinate the help of other students as needed. Approximately 15-20 hours of work, mostly in Washington, D.C., is anticipated. The second fee payment (beyond your course deposit) will be waived for the Course Assistants. If you are interested in applying for a Course Assistant position, please complete the enclosed application form and return it by November 3. Course Assistants must live at the Cornell Center. (Course Assistant general duties are described in a separate file on Blackboard.)

NTRES 4300
Spring 2009

Course Assistant Application

Please complete and return by 4 p.m. 11/3/08, to Margie Peech, 122B Fernow Hall.

Name: _____ email: _____

Local phone: _____

Phone number where you can be reached December 22 - January 4: _____

Could you arrive at the Cornell Center by at least 11:00 a.m. on January 5? _____ yes _____ no

Could you remain at the Cornell Center until at least 1:00 p.m. on January 13? _____ yes _____ no

What previous experience have you had with organizing/hosting events, food preparation, and working in a group?

Reasons you would like to be a Course Assistant:

If financial concerns are among your reasons, please explain briefly: